



Our Ref: BC026/17

18 May 2017

Vacancy on the Standing Orders Committee

Dear Branch Secretary,

A vacancy has arisen on the Standing Orders Committee of the Union as a result of the promotion of Valerie Behan (Foreign Affairs) to Assistant Principal.

Nominations for this position are now being sought before **2pm on Thursday, 8 June 2017**.

Subsequently, ballot papers will issue to each Branch Secretary in numbers equal to the delegates to which the Branch is entitled at a delegate conference and to each member of the Executive Committee and Standing Orders Committee. The Branch Secretary shall be responsible for distributing the ballot to the delegates of his/her Branch.

The timeline is, therefore, as follows:

- | | | |
|-----|--|-------------------------------|
| (a) | Date of Notice Inviting Nominations | Thursday, 18 May 2017 |
| (b) | Final date for receipt of nominations | Thursday, 8 June 2017 |
| (c) | Date for issue of Ballot Papers | Thursday, 15 June 2017 |
| (d) | Final date for return of Ballot Papers | Thursday, 29 June 2017 |

In the event that there is only one nomination at the final time for the receipt of nominations, that nominee will be deemed to have been elected to the Standing Orders Committee.

PLEASE NOTE - NOMINATION FORMS MUST BE SIGNED BY BOTH BRANCH CHAIRPERSON AND BRANCH SECRETARY AND SIGNED HARD COPIES MUST BE RETURNED TO UNION HEAD OFFICE BY THE DUE DATE.

A resolution of the 2003 ADC provided for profiles of candidates in elections at the ADC. The 2012 ADC provided that a candidate should have the choice to submit this profile either by completing the enclosed form or by completing a profile in their own words, (not to exceed 100 words). Both options are voluntary and a candidate may choose to do neither. In the event that a candidate opts to write their own profile, this will be subject to approval by the General Secretary to ensure that there are no personalised, derogatory or defamatory contents or that the profile does not contain anything that could bring the Union into disrepute. The General Secretary's decision on any such matter is final.

In the event that your Branch is nominating a candidate, the candidate should be supplied with the enclosed profile form for completion and return.

A note will be compiled from any profiles returned and circulated with the Ballot Papers in the event that an election is necessary.

I must emphasise, however, that **completion of a profile form or an election address are voluntary.**

A nomination is valid if no profile or election address is provided.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Tom Scully". The signature is written in a cursive style with a large initial 'T'.

General Secretary

To: **Branch Secretaries
Executive Committee
Standing Orders Committee**

PUBLIC SERVICE EXECUTIVE UNION

VACANCY ON THE STANDING ORDERS COMMITTEE

May/June 2017

Nomination Form

(Please use Block Capitals)

Nominating Branch		
Candidate		
Name	Branch	Address Telephone No Email address

_____ BRANCH CHAIRPERSON

_____ BRANCH SECRETARY

_____ DATE

NOTE: This form should be forwarded to the General Secretary - (PSEU, 30 Merrion Square, Dublin 2), so as to reach him **not later than 2.00 p.m. on Thursday, 8 June 2017.**

Filling of Vacancy on Standing Orders Committee May/June 2017	
Profiles of Candidates	
Do You wish to provide a profile for circulation	
(Please Tick Appropriate Box)	
I <u>am</u> enclosing a Profile/Address	
I <u>am not</u> enclosing a Profile/Address	
	Signature
	Name - Block Capitals
	Date

Notes:

- (a) Please Complete and Return to Head Office not later than **2.00 p.m. on Thursday, 8 June 2017,** irrespective of whether you are supplying a profile or not;
- (b) If you wish to provide a profile, please complete and return the profile form attached with this form;
- (c) Provision of profiles is voluntary – a nomination is valid without a profile;
- (d) Alternatively, a candidate may submit up to 100 words to explain the reasons for their candidacy. In this case also, these addresses must be received by **2.00 p.m. on Thursday, 8 June 2017.** Such addresses may be subject to editing. In particular, they may not contain negative reference to others.

Filling of Vacancy on Standing Orders Committee May/June 2017

CANDIDATE PROFILE

Name		
Branch		
PSEU Membership		Years
Total Trade Union Membership		Years
Profile of PSEU Experience	Yes/No	Years
Branch/Group Committee Member		
Branch/Group Officer		
Delegate to ADC		
Executive Committee		
Standing Orders Committee		
Union President		
Union Vice-President		
Profile of Representative Experience on behalf of PSEU	Yes/No	Years
PSEU Representative at Departmental/Employment Union Group		
PSEU Representative at Departmental/Employment Conciliation Council		
PSEU Representative at National Partnership Level		
	Yes/No	
Represented PSEU at ICTU Delegate Conferences		
Represented PSEU On ICTU Committees (state which Committee)		
Represented PSEU on other Bodies (state which Body)		
Experience in Other Unions		
Name of Union	Yes/No	Years
Branch/Group Committee Member		
Branch/Group Officer		
Delegate to ADC		
Executive Committee		
Standing Orders Committee		
Union President		
Union Vice-President		
Name of Union	Yes/No	Years
Branch/Group Committee Member		
Branch/Group Officer		
Delegate to ADC		
Executive Committee		
Standing Orders Committee		
Union President		
Union Vice-President		